

Middle School Initiative

**PART I
COVER SHEET**

CAP 4 SEMESTER 1 WEEK 1

COURSE: Parent & Student Welcome/Orientation

LESSON TITLE: Processing Membership Renewals and Issuing Uniforms

LENGTH OF LESSON: 120 Minutes

METHOD: Lecture and Demonstration - Performance

REFERENCE(S):

1. CAPR 39-2, *Civil Air Patrol Membership*, Chapter 2, 1 May 96
2. CAPM 39-1, *Civil Air Patrol Uniform Manual*, Chapters 2 through 5, 1 Jul 97
3. CAPR 52-16, *Cadet Program Management*, Chapter 2, 31 Dec 98
4. Administrator's Guide, Chapter 2, Part II, Sections A, F; Chapter 4, Section H; and Chapter 7

AUDIO/VISUAL AIDS/HANDOUTS/ACTIVITY MATERIAL(S): Handout 1 – Organization Chart Cadet Positions

COGNITIVE OBJECTIVE: N/A

COGNITIVE SAMPLES OF BEHAVIOR: N/A

AFFECTIVE OBJECTIVE: The objective of this lesson is for each cadet to renew his or her membership and refit uniform.

AFFECTIVE SAMPLES OF BEHAVIOR: N/A

Middle School Initiative**PART II
TEACHING PLAN****Introduction**

ATTENTION: N/A

MOTIVATION: N/A

OVERVIEW: This period is designed to provide each cadet preparation time to process a membership renewal form and turn in renewal money (if applicable). Uniforms should be inspected for wear and size. If necessary, issue new or exchange uniforms insuring proper fit and condition. Check each cadet's notebook (study materials) for completeness of materials received at the beginning of the first year and at the beginning of Phase III.

TRANSITION: While checking the uniforms, each cadet should write about how they participated in the CAP program during the past summer. Include all CAP activities attended or participated in indicating the position held at each activity. (NOTE: The instructor should review the statements of summer activities for positions that will qualify the cadet for possible leadership positions within the MSI CAP unit as outlined in Handout 1. Cadets should be reminded that part of the requirements for CAP 4 is the mentoring of younger cadets. Since we do not have this time built into the CAP 4 program, you must accomplish this on your own time. You should report to the local unit commander (or designee) for him or her to identify the cadet(s) that need assistance and in what area. The unit commander (or designee) must verify your time spent with the cadet that you are mentoring.)

Body

MP 1 N/A

Conclusion

SUMMARY: N/A

REMOTIVATION: N/A

CLOSURE: Next week, we'll begin the first lesson in Phase III leadership and drill and ceremonies. You will find during Phase III, the promotions are achieved every other

achievement. In Phase IV, the promotions are every third achievement. **Any questions? See you next week!**

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**PART III
LESSON REVIEW**

LESSON OBJECTIVE(S): N/A

LESSON QUESTIONS: N/A